

OWEN PTA VOLUNTEER FORM

The OWEN PTA cannot make a difference in the lives of our students without your help. Please mark any positions you are *interested* in volunteering for, and return it to Owen with your membership form in an envelope marked "OWEN PTA Membership." Sign up for current events can also be found by clicking on the "SignUpGenius" link found on the Owen PTA Home Page on the Owen Website (see link below).

Job descriptions are available on the following Owen website

<http://owen.ipdsd.org/Default.aspx>.

Click on PTA link and then the Volunteer tab for these descriptions.

If you have any questions, please contact a PTA board member.

Positions listed in bold text serve as members of the PTA board.

Budget and Finance Chairperson

Audit Committee Volunteer (July)

Educational Enrichment I Chairperson

Art Awareness Coordinator (spring)

Art Awareness Volunteer (spring)

Assembly Coordinator(s)

Reflections Coordinator (fall)

Reflections Volunteer

Science Fair Coordinator(s) (winter)

Science Fair Volunteer

Variety Show Coordinator(s) (spring)

Variety Show Volunteer

World Kaleidoscope/Diversity Coordinator

World Kaleidoscope/Diversity Committee

Educational Enrichment II Chairperson

K-2 Publishing Center Coordinator

Kinder Press Coordinator(s) (winter)

Kinder Press Volunteer (school/home)

First Edition Coordinator(s) (spring)

First Edition Volunteer (school/home)

Going 2 Press Coordinator(s) (spring)

Going 2 Press Volunteer (school/home)

Publishing Center Coordinator (grades 3-4)

3rd Grade Publishing Coordinator(s)

3rd Grade Publishing Volunteer (school/home)

4th Grade Publishing Coordinator(s)

4th Grade Publishing Volunteer (school/home)

Environmental Chairperson

Environmental Committee Member

Green Owls Eco Club Coordinator(s) (monthly)

Green Owls Eco Club Committee Member (monthly)

Walk to School Week Coordinator (fall)

Walk to School Week Committee (fall)

Health & Safety Chairperson

Helping Hands Coordinator (fall)

Red Ribbon Week Coordinator (fall)

Spring Field Day Coordinator(s)

Spring Field Day Volunteer

Vision & Hearing Coordinator

Vision & Hearing Volunteer

IPPC (204 council) Representative

IPSN (Special Needs) PTA Liaison

Legislative Chairperson

Membership Chairperson

Bylaws Committee

Membership Volunteer

Nominating Committee (winter/spring)

Student Directory Coordinator(s) (fall)

Student Directory Volunteer

PDAC Liaison

Project Arrow PTA Liaison

Public Relations Chairperson

Calendar Board Volunteer (monthly/school)

Display Case Coordinator (monthly/school)

Newsletter Coordinator(s) (monthly/home)

Photographer Volunteer(s) (monthly)

Publicity Coordinator/Newspaper Liaison

Scrapbook/Historian Volunteer (monthly/home)

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(Over)

_____ **Service Chairperson**

- _____ Apparel Coordinator(s)
- _____ Apparel Volunteer
- _____ Community Service Coordinator(s)
- _____ Community Service Volunteer
- _____ Kindergarten Orientation Coordinator (August)
- _____ Kindergarten Orientation Volunteer
- _____ Picture Day Coordinator (fall)
- _____ Picture Day Volunteer
- _____ Room Parent Volunteer
- _____ School Supply Kit Coordinator (spring/fall)
- _____ School Supply Kit Volunteer
- _____ Social Worker Liaison

_____ **Ways & Means Chairperson**

- _____ Box Tops for Education Coordinator(s)
- _____ Box Tops for Education Volunteer
- _____ Business Partner Coordinator
- _____ Labels for Education Coordinator(s)
- _____ Label for Education Volunteer
- _____ Market Day Coordinator(s) (monthly)
- _____ Market Day Volunteer (monthly)
- _____ Recycling Fundraiser Coordinator
- _____ Resale Committee Member (fall/spring)
- _____ Resale Committee Representative (fall/spring)
- _____ Resale Volunteer

_____ **Social Committee Co-Chairperson 1**

_____ **Social Committee Co-Chairperson 2**

- _____ 5th Grade Farewell Coordinator (spring)
- _____ 5th Grade Farewell Volunteer (spring)
- _____ Curriculum Party Coordinator (spring)
- _____ Curriculum Party Volunteer (spring)
- _____ Dads and Donuts Coordinator(s)
- _____ Family Night Coordinator(s) (winter/spring)
- _____ Family Night Volunteer
- _____ Halloween Family Event Coordinator(s) (fall)
- _____ Halloween Family Event Committee (fall)
- _____ Ice Cream Social Coordinator (August)
- _____ Ice Cream Social Volunteer (August)
- _____ Muffins with Mom Coordinator
- _____ Staff Appreciation Breakfast Coordinator (August)
- _____ Staff Appreciation Meal Coordinator (November)
- _____ Staff Appreciation Week Coordinator (May)
- _____ Staff Appreciation Week Volunteer (May)
- _____ Winter Party Coordinator(s) (December)
- _____ Winter Party Committee

_____ **SOS Volunteer:** Volunteers who are not on a specific committee but are available to work on various projects throughout the year on an as needed basis.

NAME _____

PHONE _____

EMAIL _____

Names of Students _____

Grade 2015-16 _____

