

OWEN PTA VOLUNTEER FORM

The OWEN PTA cannot make a difference in the lives of our students without your help. Please mark any positions you are interested in volunteering for, and return it to Owen with your membership form in an envelope marked "OWEN PTA Membership."

Sign up for current events can also be found by clicking on the "SignUpGenius" link found on the Owen PTA Home Page on the Owen Website (see link below).

Job descriptions are available on the following Owen website <http://owen.ipisd.org/Default.aspx>. Click on PTA link and then the Volunteer tab for these descriptions.

If you have any questions, please contact a PTA board member. Positions listed in bold text serve as members of the PTA board.

- Budget and Finance Chairperson**
- Audit Committee Volunteer (July)
- Bylaws Committee

- Educational Enrichment I Chairperson**
- Art Awareness Coordinator (spring)
- Art Awareness Volunteer (spring)
- Assembly Coordinator(s)
- Reflections Coordinator (fall)
- Reflections Volunteer
- Science Fair Coordinator(s) (winter)
- Science Fair Volunteer
- Variety Show Coordinator(s) (spring)
- Variety Show Volunteer
- World Kaleidoscope/Diversity Coordinator
- World Kaleidoscope/Diversity Committee

- Educational Enrichment II Chairperson**
- K-2 Publishing Center Coordinator (winter/spring)
- Kinder Press Coordinator(s) (winter)
- Kinder Press Volunteer (school/home)
- First Edition Coordinator(s) (spring)
- First Edition Volunteer (school/home)
- Going 2 Press Coordinator(s) (spring)
- Going 2 Press Volunteer (school/home)
- Publishing Center Coordinator(s) (grades 3-5)
- Publishing Center Volunteer (grades 3-5)
- Green Owls Eco Club Coordinator(s) (monthly)
- Green Owls Eco Club Committee Member (monthly)

- Environmental Chairperson**

- Health & Safety Chairperson**
- Red Ribbon Week Coordinator (fall)
- Spring Field Day Coordinator(s)
- Spring Field Day Volunteer
- Vision & Hearing Coordinator
- Vision & Hearing Volunteer
- Walk to School Week Committee (fall)

- IPPC (204 council) Representative**

- IPSN (Special Needs) PTA Liaison**

- Legislative Chairperson**

- Membership Chairperson**
- Membership Volunteer
- Student Directory Coordinator(s) (fall)
- Student Directory Volunteer

- PDAC Liaison**

- Project Arrow PTA Liaison**

- Public Relations Chairperson**
- Display Case Coordinator (monthly/school)
- Photographer Volunteer(s) (monthly)
- Publicity Coordinator/Facebook Coordinator
- Calendar Board Volunteer (monthly/school)
- Newsletter Coordinator(s) (monthly/home)
- Room Parent Volunteer

- Service Chairperson**
- Apparel Coordinator(s)
- Community Service Coordinator(s)
- Community Service Volunteer
- Kindergarten Orientation Coordinator (August)
- Kindergarten Orientation Volunteer
- Picture Day Coordinator (fall)
- Picture Day Volunteer
- School Supply Kit Coordinator (spring/fall)
- School Supply Kit Volunteer

(Over)

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- ___ **Social Committee Co-Chairpersons**
- ___ Dads and Donuts Coordinator(s)
- ___ Muffins with Mom Coordinator
- ___ Halloween Family Event Coordinator(s) (fall)
- ___ Halloween Family Event Committee (fall)
- ___ Family Night Coordinator(s) (winter/spring)
- ___ Family Night Volunteer
- ___ Fifth Grade Farewell Coordinator (spring)
- ___ Fifth Grade Farewell Volunteer (spring)
- ___ Ice Cream Social Coordinator (August)
- ___ Ice Cream Social Volunteer
- ___ Staff Appreciation Breakfast Coordinator (August)
- ___ Staff Appreciation Meal Coordinator (November)
- ___ Staff Appreciation Week Coordinator (May)
- ___ Staff Appreciation Week Volunteer
- ___ Winter Party Coordinator(s) (December)
- ___ Winter Party Committee

- ___ **Ways & Means Chairperson**
- ___ Box Tops for Education Coordinator(s)
- ___ Box Tops for Education Volunteer
- ___ Business Partner Coordinator
- ___ Market Day Coordinator(s) (monthly)
- ___ Market Day Volunteer (monthly)
- ___ Recycling Fundraiser Coordinator
- ___ Resale Committee Member (fall/spring)
- ___ Resale Volunteer

___ SOS Volunteer: Volunteers who are not on a specific committee but are available to work on various projects throughout the year on an as needed basis.

NAME _____

PHONE _____

EMAIL _____

Name of Students

Grade _____
